BECKY DEVALERIOLA

Environmental Program & Project Management | Public-Sector Administration | Business Operations
Peace River, Alberta | beckydevaleriola.pro

PROFESSIONAL PROFILE

Program and administrative leader with approximately 40 years of experience across government-related programs, finance, business operations and community organizations, including nearly 10 years in environmental stewardship. Experienced in program delivery, grant and contract administration, financial oversight, field verification, stakeholder relationships and public-sector reporting. Known for creating practical systems that strengthen accountability, coordination and results.

AREAS OF EXPERTISE

Environmental stewardship & watershed initiatives | Program and project coordination | Budgeting, grants & reporting | Contracts & procurement support | Government and board relations | Stakeholder engagement | Process improvement & digital workflows

PROFESSIONAL EXPERIENCE

ALUS Program Coordinator / Senior Administrative Consultant | Lac Ste. Anne County via Evergreen Holistically Inc. | 2022–Present

- Coordinate producer-led environmental stewardship initiatives supporting wetland and riparian protection, biodiversity and watershed health.
- Oversee project intake, agreements, budgets, funding requirements, implementation, site verification, reimbursement, monitoring and reporting.
- Prepare Council and committee materials; coordinate advisory meetings, workshops, field visits and cross-sector partnerships.

Founder & Chief Operating Officer | Evergreen Holistically Inc. | 2021–Present

- Provide administrative, financial, environmental and project consulting services; develop operating procedures, tracking systems and governance resources.
- Completed 2026 field-verification assignments across northern Alberta through ALUS Canada for Alberta Agriculture and Irrigation.

ALUS Program Coordinator / Administrative Lead | Northern Sunrise County / ALUS Canada | 2017–2021

- Administered environmental projects, grants, budgets, agreements, participant payments and reporting; supported the Watershed Advisory Committee and Shelterbelt Program.
- Organized stakeholder workshops and public presentations, including a 2019 Alberta Ecotrust Environmental Gathering presentation.

Program Support | Government of British Columbia, Local Government | 2016

- Supported correspondence, program documentation, confidential records and client service in a provincial government setting.

Administrative Support, Bridge Project Delivery | Government of Alberta, Alberta Transportation | 2013–2015

- Supported regional infrastructure project teams with contracts, tender files, invoice reviews, expenditure tracking, project records and close-out documentation.

Financial Services and Business Operations | Scotiabank; Energy & Transportation Sectors | 1990–2012

- Held banking, accounting, customer-service and business-administration roles involving financial controls, reconciliation, operations and process improvement.

SELECTED LEADERSHIP & RECOGNITION

Board and committee service with environmental, watershed, community and condominium organizations. Government of Alberta Team Excellence Award (2014); Scotiabank customer-service and team recognition (2008–2010).

EDUCATION & PROFESSIONAL DEVELOPMENT

Permaculture Design Certificate — Verge Permaculture / Permaculture Institute of North America (2022). Additional learning in natural capital, wetlands, Indigenous engagement and environmental assessment. **Google AI Professional Certificate** and **Forest Practitioner certification** — in progress.

DIGITAL TOOLS

Microsoft 365, Google Workspace, SharePoint, Adobe Acrobat, ArcGIS, Survey123, Google Earth, government financial and correspondence systems, digital forms and collaborative project tools.